Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

09 Nov 2026

DIVISION MEMORANDUM
No. 557, s. 2026

PARTICIPANTS TO THE REGIONAL WORKSHOP ON STRATEGIC TECHNICAL ASSISTANCE FOR SELECTED STAP SCHOOLS

To: Assistant Schools Division Superintendents
Chief Education Supervisors, SGOD and CID
Concerned Public Schools District Supervisors
Concerned Public Elementary School Heads
All Others Concerned

1. In reference to **Regional Memorandum No. 748, s. 2026**, this Office, through the Schools Governance and Operations Division (SGOD), hereby designates the following personnel as participants in the Strategic Technical Assistance to be held on **November 23–26, 2026**, at Great Eastern Hotel, Quezon City, Metro Manila:

a. Dr. Maria Melissa Ariola, PSDS (representing the SGOD EPS)
b. Dr. Rodrigo Castillo, PSDS
c. Dr. Rianita S. Pasigpasigan, Principal IV

2. Travel and other expenses of the above-mentioned personnel incurred in connection with their participation in the activity shall be charged against the Division MOOE or local funds, subject to the usual accounting and auditing rules and regulations.

3. Attached herewith is a copy of Regional Memorandum No. 748, s. 2026 for your reference.

3. Immediate dissemination of and strict compliance with this Memorandum are desired.

MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Reference: RM 748. s, 2026
To be indicated in the Perpetual Index under the following subject:

Issuances-Division Memorandum

MLA/ Participants to the Regional Workshop on Strategic Technical Assistance for Select STAP Schools / R2-157483 / 11-09-2026

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Republic of the Philippines
Department of Education
REGION IV-A CALABARZON

FTAD-RM-2026-748

11 November 2026

Regional Memorandum
No. 748, s. 2026

CORRIGENDUM AND ADDENDUM TO REGIONAL MEMORANDUM NO. 677, S. 2026

To: **Schools Division Superintendents**

1. In reference to Regional Memorandum No. 677, s. 2026[1], this Office, through the Field Technical Assistance Division (FTAD), hereby issues this Corrigendum and Addendum to clarify and update the venue, official composition of participants, and program flow of the activity.

2. The official venue for the Strategic Technical Assistance of Selected STAP Schools, scheduled on November 23–26, 2026, shall be Great Eastern Hotel, Quezon City, Metro Manila.

3. The participant breakdown indicated in Regional Memorandum No. 677, s. 2026, is hereby modified. The revised composition of participants is provided in Annex A of this Memorandum.

4. The program schedule has been restructured to reflect the expanded participation of School Heads, Regional Functional Division representatives, and Schools Division Office (SDO) teams in all learning modules, workshops, and output-finalization activities. The enhanced program flow is provided in Annex B of this Memorandum.

5. All participants are requested to register through https://bit.ly/StrategicSTAP on or before November 20, 2026.

6. All other provisions of Regional Memorandum No. 677, s. 2026, that are not affected by this Corrigendum and Addendum shall remain in full force and effect.

7. Travel and other expenses incidental to the conduct of this activity shall be charged against the Regional Funds. The corresponding expenses of the

[1] Strategic Technical Assistance of Selected STAP Schools

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Certificate No. PHP QMS 22 93 0085

Schools Division Office (SDO) shall be charged against its local funds, subject in all cases to the usual accounting and auditing rules and regulations.

8. For inquiry, kindly contact Chief Michael Girard R. Alba of the Field Technical Assistance Division via email michael.alba@deped.gov.ph or through mobile number at 09178882731.

9. Immediate dissemination of and strict compliance with this Memorandum are highly desired.

CARLITO D. ROCAFORT
Regional Director IV

04/ROF1

Annex A – List of Participants

Governance Level	Revised Official Composition of Participants	Total Pax
Schools Division Offices (25 SDOs)	• 1 SGOD Education Program Supervisor per SDO • 1 Public Schools District Supervisor (PSDS) per SDO • 1 Outstanding School Head per SDO (determined by SDO)	**75**
Regional Office (RO)	• 1 Representative from each Functional Division • 7 Representatives from Field Technical Assistance Division (FTAD) and Technical Working Group (TWG)	**RO Delegation**

Note: All designated participants are requested to register at the designated portal on or before November 20, 2026.

Annex B – Enhance Program Flow

Day 1: November 23, 2026 (Monday) — Diagnostics & Strategic Orientation

Time	Topic / Activity	Resource Person / Person Responsible
8:00 AM – 9:00 AM	Registration and Arrival	FTAD / Secretariat
9:00 AM – 9:10 AM	Opening Preliminaries	Secretariat / FTAD
9:10 AM – 9:15 AM	Roll Call & Introduction of Participants	Andrea Mabel E. Abrencillo, EPS
9:15 AM – 9:20 AM	Welcome Address	Loida N. Nidea, Assistant Regional Director
9:20 AM – 9:25 AM	Statement of Purpose	Michael Girard R. Alba, Chief Education Supervisor, FTAD
9:25 AM – 9:30 AM	Program Mechanics & Guidelines	Andrea Mabel E. Abrencillo, EPS
9:30 AM – 9:50 AM	Inspirational Message	Carlito D. Rocafort, Regional Director IV
9:50 AM – 10:10 AM	Keynote Address	Usec. Peter Irving Corvera, Undersecretary, DepEd
10:10 AM – 10:25 AM	Health Break	—
10:25 AM – 11:30 AM	**Module 1: Overview of the School Turnaround Program (STAP) and Strategic Technical Assistance Framework**	Michael Girard R. Alba, Chief, FTAD
11:30 AM – 12:00 NN	Plenary Q&A and Levelling of Expectations	FTAD Team / Participants
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 3:00 PM	**Module 2: Baseline Diagnostics — Assessing and Validating STAP School Priority Needs and Gaps**	Michael Girard R. Alba, Chief, FTAD

3:00 PM – 5:00 PM	**Workshop 1: Data-Driven Gap Analysis & Needs Assessment Validation per SDO**	**Facilitators:** FTAD / TWG **Participants:** SGOD EPS, PSDS, School Heads, RO Functional Division Representatives

Day 2: November 24, 2026 (Tuesday) — Data-Driven Governance & Technical Assistance Frameworks

Time	Topic / Activity	Resource Person / Person Responsible
8:00 AM – 8:30 AM	Management of Learning (MOL)	Assigned SDO Group / Andrea Mabel E. Abrencillo, EPS
8:30 AM – 10:30 AM	**Module 3: Evidence-Based School Governance — Capacity Building for Data-Informed Decision-Making**	Michael Girard R. Alba, Chief, FTAD
10:30 AM – 12:00 NN	**Module 4: Responsive Mentorship — Designing Systematic TA, Coaching, and Mentoring Frameworks**	Michael Girard R. Alba, Chief, FTAD
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 3:00 PM	Harmonization Session: Aligning Regional, Division, and School-Level TA Tools and Strategies	FTAD Chief / RO Functional Division Representatives
3:00 PM – 5:00 PM	**Workshop 2: Drafting Context-Responsive Mentoring & Technical Assistance Plans**	**Facilitators:** FTAD / TWG / RO Representatives **Participants:** SGOD EPS, PSDS, School Heads

Day 3: November 25, 2026 (Wednesday) — Review, Harmonization & Target Interventions

Time	Topic / Activity	Resource Person / Person Responsible
8:00 AM – 8:30 AM	Management of Learning (MOL)	Assigned SDO Group / Andrea Mabel E. Abrencillo, EPS

8:30 AM – 12:00 NN	**Presentation of Workshop Outputs & Technical Review (Critiquing TA Plans and Gap Validation)**	**Panel:** FTAD / RO Functional Division Chiefs **Presenters:** SGOD EPS, PSDS, & School Head Teams
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 3:00 PM	**Module 5: Targeted Interventions — Designing Practical, Context-Responsive Solutions for STAP Schools**	Michael Girard R. Alba, Chief, FTAD
3:00 PM – 5:00 PM	**Workshop 3: Formulating Context-Responsive Interventions & School Turnaround Action Plans**	**Facilitators:** FTAD / TWG / RO Divisions **Participants:** SGOD EPS, PSDS, School Heads

Day 4: November 26, 2026 (Thursday) — Accountability, Manual Institutionalization & Closing

Time	Topic / Activity	Resource Person / Person Responsible
8:00 AM – 8:30 AM	Management of Learning (MOL)	FTAD / Secretariat
8:30 AM – 10:00 AM	**Module 6: Accountability Systems — Tracking Implementation and Impact of Turnaround Interventions**	Michael Girard R. Alba, Chief, FTAD
10:00 AM – 12:00 NN	**Workshop 4 & Finalization: Integration of School Turnaround Action Plans, Monitoring Indicators, and STAP Manual Guidelines**	**Participants:** All SDO Teams (SGOD EPS, PSDS, School Heads), RO Division Reps, FTAD/TWG
12:00 NN – 1:00 PM	**Lunch Break**	—
1:00 PM – 2:00 PM	Commitment-Setting & Signing of Agreements on Technical Assistance, Monitoring, and Follow-Through	FTAD, SDO Representatives, and RO Chiefs
2:00 PM – 3:00 PM	Ways Forward & Institutionalization Mechanism (Rollout of STAP Manual)	Michael Girard R. Alba, Chief, FTAD

3:00 PM – 5:00 PM	Closing Program & Distribution of Certificates	FTAD Secretariat / Management Team